

Monday, September 13, 2021

Bulletin #2021-R 001

NOTICE TO RETAIL PARTNERS

Resource Center Documentation for Second Liens: HELOC / Closed End Second Products

Florida Capital Bank (FLC Bank) is providing our Resource Center documentation below to assist with the Second Lien Product rollout.

Florida Capital Bank (FLCB) requires a first lien product to be submitted with the second lien HELOC or Closed End Second.

The documentation below provides you an overview of the Second Lien Mortgage products.

- ✓ [Click here](#) for the Second Mortgage Products Overview

The documentation below provides you an overview of how the first lien and second lien loan should appear on the URLA and Optimal Blue Registration/Lock.

- ✓ [Click here](#) for the **HELOC Helpful Tips**
- ✓ [Click here](#) for the **Closed End Second Helpful Tips**

FLC Bank will require the following Fee Entry form to be utilized for the second lien products HELOC or Closed End Second loan. **Important: Florida Capital Bank will release all state and federal disclosures for these second lien products.**

- ✓ [Click here](#) for the **Second Lien Fee Entry Form**

Utilize the following Loan Submission Checklists for the required second lien Initial Submission documentation

- ✓ [Click here](#) for the HELOC Loan Submission Checklist
- ✓ [Click here](#) for the Closed End 2nd Loan Submission Checklist

FLC Bank has provided the second lien HELOC and Closed End Second Hazard and Title Guidelines:

- ✓ [Click here](#) for the **Hazard**
- ✓ [Click here](#) for the **Title Guidelines**

If you have any questions, please contact your [Account Executive or Client Relations Representative](#).