

IMPORTANT NOTICE



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Friday, August 4, 2023

Bulletin #2023-TPP-001

IMPORTANT NOTICE TO THIRD-PARTY PROCESSORS

Action Required – Third-Party Processor Semi-Annual Certification

FLCBank conducts semi-annual reviews on all approved Third-Party Processors who process loans for FLCBank approved brokers.

To ensure a timely review and avoid an interruption in service, please provide the following document no later than the close of business **Friday, August 25, 2023**.

1. **Completed 2023 Third-Party Processor Semi-Annual Certification** ([CLICK TO DOWNLOAD](#)).
 - If any responses require explanation, these are to be provided on company letterhead.
 - All Third-Party Processors who were approved prior to June 1, 2023, are required to comply.

IMPORTANT

This FLCBank notification is being e-mailed to the “Primary” contact on our approved customer list. If the “Primary” contact is not the correct person to receive this information, we ask that it be forwarded to the appropriate individual(s). Failure to comply will result in the suspension of a company’s approval and interruption in loan processing until the appropriate documentation is received by FLCBank. If proper documentation is not received by the final date, we may terminate your account for non-compliance.

Transmittal Instructions

Please send the item listed above via email to: tpovendorreview@flcb.com