

# BULLETIN



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BROKER / WAREHOUSE LINES / NON-DELEGATED CORRESPONDENT

Monday, December 15, 2025

Bulletin #2025-Broker-019

## NOTICE TO BROKERS:

### Action Required – 2025 Semi-Annual Review Process

**FLCBank performs annual reviews on all active approved customers in all channels.**

To ensure a timely review and avoid an interruption in service, please provide the following documents no later than the close of business **Wednesday, December 31, 2025**.

1. **Completed 2025 Semi-Annual Customer Review and Certification** ([CLICK TO DOWNLOAD](#)). If any responses require explanation, these are to be provided on company letterhead and signed.

*Please ink-sign all documents or ensure your e-signature vendor is on FLCBank's approved e-signature vendor list. ([CLICK TO DOWNLOAD](#))*

## **IMPORTANT**

This FLCBank notification is being e-mailed to the "Primary" contact on our approved customer list. If the "Primary" contact is not the correct person to receive this information, we ask that it be forwarded to the appropriate individual(s).

Failure to comply will result in the suspension of a company's approval and interruption in loan processing until the appropriate documentation is received by FLCBank. If proper documentation is not received by the final date, we may terminate your account for non-compliance.

## **Transmittal Instructions**

**Please send the above document via email to: [tpoannualreview@flcb.com](mailto:tpoannualreview@flcb.com).**

Please note: The Annual Review will take place in May 2026.

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